

**Air Traffic Controller/ Instructor**

Post Number: LAA ATC 0050

Application Closing Date: 28 Feb 2013

International Security Assistance Force (ISAF)

Location: KAIA-Kabul, Afghanistan

Post - International Civilian Consultant (ICC) Grade - IIIA

\*\* Only nationals of [NATO member countries and ISAF Troop Contributing Nations](#) are eligible to apply for this post \*\*

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**Post Description:**

The incumbent is responsible for the provision of air traffic control (ATC) services and management of the Kabul International Airport (KAIA) ATC tower and accompanying airspace in accordance with published regulations, whether they be issued by Afghan Civil Aviation Authorities, ICAO, ISAF or NATO. The incumbent exercises supervision of assigned and scheduled personnel on shift duty after being deemed qualified by the KAIA Local Competency Assessor (LCA) as per qualification program. The incumbent must be qualified as an ATC Trainer / Instructor / OJTI (On-Job Training instructor) through an ICAO compliant organisation and continue to possess the skills to provide ATC instruction to previously unrated Afghan personnel in support of the transition of ATC services to Government of Afghanistan.

**Principle Duties:**

Prepares, provides and assess personnel in OJT as prescribed on the ATC OJT program.  
Ensures observance of published regulations including ATC procedures, SOPs and LOPs  
Works multinational civil and military air traffic combined with operations of fixed wing and rotary wing aircraft.  
Executes, coordinates, and prepares the provision of ATC services during assigned shift.  
Supervises, directs, organizes and manages ATC operations and personnel during shift.  
Maintains contact with command and control agencies and Afghan / international authorities in connection with the provision of ATC services.  
Develops flight schedules in coordination with command and control agencies and Afghan / international agencies.  
Monitors appropriate safety regulations.  
Monitors aircraft flight movements on the ground and in the control zone.  
Monitors weather conditions, disseminates and updates facility personnel and agencies.  
Disseminates flight plans and required notifications.  
Checks incoming messages and posts, files or transfers information to appropriate authority  
Maintains ATC proficiency and reports.  
Liaises with other organizations to ensure safe operation.  
Possess valid civil drivers licence.

**Essential Qualifications:**

**Professional/Experience:**

Highly experienced senior air traffic controller certified IAW ICAO compliant civilian and/or military standards.

ATC Instructor certified IAW ICAO compliant civilian and/or military standards.

**Education/Training:**

Approved ICAO Course (or FAA equivalent) and assessment. Training skills regarding instruction methods.

Human Factors associated to operation and instruction.

**Language:** English: Good to Very Good.

**Standard Automated Data Processing (ADP) Applications:** WORKING knowledge.

**Desirable Qualifications:**

**Education/Training:**

Administration skills associated to documentation records/instruction.

**Personal Attributes:**

Able to manage and oversee ATC training objectives.

Requires good judgement to quickly analyse and assess training scenarios.

Must have good communication skills and ability to interact with Afghan students.

Must be able to interface/communicate in a multinational environment (language; professional; education; religion, etc.)

Must be able work under stressful situations and maintain professionalism with student trainees.

**Managerial Responsibilities:**

The incumbent of the post assists DSATCO for ATC OJT at Kabul International Airport.

**Professional Contacts:**

Must maintain contacts with the KAIA leadership/management to resolve problems and to exchange ATC related information.

Must maintain contacts with host nation officials to support KAIA air terminal operations.

Must maintain contacts with local flying operators and the airport safety representatives.

**Contribution to Objectives**

Must work well with all forms of management at KAIA.

Ability to professionally interact with trainees and operators has a direct impact on KAIA flight operations.

**Work Environment:**

Performs duties at south KAIA terminal / tower building. Drives to/from lodging and tower building for shift work. Additionally, performs administrative duties from assigned lodging or provided office space.

**Additional Remarks:**

USAF (CFACC) is designated the airspace control authority; KAIA AIROPS retains authority (PPR system) for military flights to assigned apron(s); KAIA civil retains authority (PPR system) for civilian flights. KAIA ATC tower operations fall under the authority of ISAF and Commander KAIA as the Senior Airfield Authority. Review aeronautical information publication for detailed information, available at [www.motca.gov.af](http://www.motca.gov.af).

A minimum 14 days overlap for rating at Kabul International Airport TWR is required before assuming position responsibilities.

Only applications from candidates meeting essential requirements will be taken into consideration. The successful applicant is required to be proactive in fulfilling the pre-employment conditions. This includes medical examinations and security clearance certificate. Applicant must be able to obtain or to be issued a NATO-recognized national Secret Security Clearance certificate. An initial 12 month contract will be offered and contract extensions may be possible. Because of the dynamic environment, ISAF posts are under regular review and therefore post details and responsibilities, including contract duration and contractual grade may change during the contractual period.

We only accept ISAF Application Forms and they should be sent to [vacancies@hq.isaf.nato.int](mailto:vacancies@hq.isaf.nato.int)

**Benefit Package:**

Monthly salary of €6,844.00 (Tax free in the host country).

Daily Allowance of €82.93 while working in Afghanistan.

Installation allowance equal to one-month salary (50% to be reimbursed if not completing two consecutive years of service).

Free accommodation.

Meals of good quality available to purchase.

Laundry service at nominal charge.

Two days of annual leave per month.

Start of Tour & End of Tour paid transportation.

5 + 2 days "Leave from Theatre" plus reimbursement of ticket - up to € 1.000 for every 6 months spent in the theatre.

Medical Insurance, small fee charged.

24/7 Death and Disability coverage.

If interested, please apply in accordance with the General Information for applicants provided through the following link:

[http://www.isaf.nato.int/images/stories/File/General\\_Information\\_ApplicantsCH1.pdf](http://www.isaf.nato.int/images/stories/File/General_Information_ApplicantsCH1.pdf)