

**RADIO NETWORK PROJECT MANAGER**

Post Number: IJC PTFSUP 0040

Application Closing Date: 14 Feb 2013

International Security Assistance Force (ISAF)

Location: Kabul, Afghanistan

Post - International Civilian Consultant (ICC) Grade - IIIA

\*\* Only nationals of [NATO member countries and ISAF Troop Contributing Nations](#) are eligible to apply for this post \*\*

---

**Post Description:**

The ISAF Combined Joint Psychological Operations Task Force (CJPOTF) is the sole asset of COM ISAF and Commander International Joint Command (COM IJC) to directly communicate to the local population via organic mass media. It forms the centrepiece of the ISAF information effort towards the population within the ISAF Area of Operations (AOO). The CJPOTF task is to influence and to inform specific target audiences approved by the North Atlantic Council (NAC) and explains COM ISAF and COM IJC mission and activities to a broad public. Thereby, it creates a supportive atmosphere for the conduct of military operations under the ISAF mandate. The CJPOTF is directly subordinated to COM IJC.

**Principle Duties:**

Operate as primary in theatre Point Of Contact within the HQ ISAF / CJPOTF for NC3A, JFCBS and the Contractor.

Attend Project Meetings as required.

Facilitate, coordinate and monitor Operational Live Testing (OLT)

In coordination with NATO Communications and Information Agency (NC3A), Joint Force Command – Brunssum (JFC B) and HQ ISAF and subordinate Regional Commands (RCs), plan, coordinate, facilitate and monitor Strategic Airlift and In Theatre Airlift.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, plan, coordinate, facilitate and monitor Ground Movement, Transport and Security at the sites identified for the Radio project.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, plan, coordinate, facilitate and monitor Site Acceptance Testing in theatre.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, plan, coordinate, facilitate and monitor contracting of services to operate the different sites.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, plan, coordinate, facilitate and monitor and / or supervise periodic and emergency maintenance.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, plan, coordinate, facilitate and monitor training of PRT CIS personnel.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, coordinate and develop a training concept for the HQ ISAF, CJPOTF, RC and PRT personnel operating and associated with the PSYOPS Radio network.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, coordinate and develop an in theatre Logistic support concept for NATO PSYOPS network.

In coordination with HQ ISAF and subordinate RCs, monitor contractor's hiring of Local Civilian Hired.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, monitor engineering services prior to Strategic Airlift, during and after implementation of the project.

In coordination with HQ ISAF and subordinate RCs, identify and nominate RC and PRT personnel to interact with Local Contractor representative.

In coordination with NC3A, JFC B and HQ ISAF and subordinate RCs, facilitate, monitor and participate as required Transfer meetings.

In coordination with JFC B and HQ ISAF Theatre Frequency Management Cell and subordinate RCs, coordinate; facilitate the allocation of frequencies for the sites.

**Additional Duties:**

The incumbent may be required to perform such other related duties as may be directed. If needed the personnel will be deployed with in all ISAF AOO

**Essential Qualifications:**

**Professional/Experience:**

Specific experience in project management is required.

**Education/Training:**

A University Degree and 4 years post related experience in project management, or a Higher Secondary education and completed advanced vocational training leading to a professional qualification or professional accreditation with 6 years post related and 2 years function related experience.

Training and experience with MS OFFICE

**Language:**

English: Good level of written and spoken language skills.

**Standard Automated Data Processing (ADP) Knowledge:** Working Knowledge

**Desirable Qualifications:**

**Professional/Experience:**

Basic knowledge and understanding of NATO CIS, concepts, architecture and operational communications requirements.

Basic understanding, experience and knowledge in the application of NATO financial rules and regulations.

**Education/Training:**

Specialisations: University degree or Post Graduate Diploma in a CIS related discipline.

Demonstrable evidence of maintaining knowledge of advances in CIS technology.

**Personal Attributes:**

The incumbent must be a self-starter, who is able to anticipate problems and analyze a wide range of complex and dissimilar situations where operational and technical restraints must be considered. Flexible personality with creative thinking, analytic reasoning, and sound judgment are required in developing solutions.

Incumbent must have good inter-personal and communication skills and be able to communicate verbally and written with a wide range of personnel from NATO countries, conduct and take the lead in meetings, working sessions with a range of other Functional Areas.

Integrity, attention to detail and accuracy are essential

Using own professional experience and with minimal supervision, the incumbent will be required to track projects to ensure successful implementation.

Good health, maturity, poise, tactfulness, firmness and persuasion.

Considerable professional judgement is required to make decisions on technical matters within the general framework of available procedural guidance.

Must be able to travel regularly on temporary assignments throughout the ISAF AOO in which the living conditions may be challenging.

**Managerial Responsibilities:**

The incumbent will be responsible for the coordination with NC3A and the HQ for the further implementation of the PSYOPS Radio network and the further development of other related projects.

During this, the incumbent will be responsible for the management of multifunctional teams. The follow up on activities will require that the Incumbent develops Training and Logistical support

concepts and supervises the execution of these throughout the ISAF AOO as the projects develop.

**Professional Contacts:**

Required to interact with counterparts within NC3A, JFCBS, HQ ISAF, CJPOTF and other subordinated HQ and units responsible for the implementation and sustainability of the Project. Outside military contacts will be required with Civilian Contractor, AFG Government and Civilian authorities related to the implementation and future way ahead for the project.

**Contribution to Objectives:**

The incumbent will be co-responsible for the implementation of a multi-million EURO project. The incumbent should be aware that a non-sustained PSYOPS Radio network will considerably hamper ISAF ability to reach out to the AFG population, affecting COM ISAF's mission.

**Work Environment:**

The work is normally performed in a typical Office environment for which Normal Working Conditions apply.

The implementation of the project will however require that the incumbent deploys to field locations during which working conditions will vary. Furthermore risk cannot be excluded.

Applications should be sent to [vacancies@hq.isaf.nato.int](mailto:vacancies@hq.isaf.nato.int)

**Additional Remarks:**

Only applications from candidates meeting essential requirements will be taken into consideration. The successful applicant is required to be proactive in fulfilling the pre-employment conditions. This includes medical examinations and security clearance certificates. Applicant must be able to obtain or to be issued a North Atlantic Treaty Organisation recognized national Secret Security Clearance certificate. An initial 12 month contract will be offered and contract extensions may be possible. Because of the dynamic environment, ISAF posts are under regular review and therefore post details and responsibilities, including contract duration and contractual grade may change during the contractual period.

**Benefit Package:**

Monthly salary of € 6,695.00 (Tax free in the host country).

Daily Allowance of € 78.90 while working in Afghanistan.

Installation allowance equal to one-month salary (50% to be reimbursed if not completing two consecutive years of service).

Free accommodation.

Meals of good quality available to purchase.

Laundry service at nominal charge.

Two days of annual leave per month.

Start of Tour & End of Tour paid transportation.

7 days "Leave from Theatre" plus reimbursement of ticket - up to € 1.000 for every 6 months spent in the theatre.

Medical Insurance, small fee charged.

24/7 Death and Disability coverage.

If interested, please apply in accordance with the General Information for applicants provided through the following link:

[http://www.isaf.nato.int/images/stories/File/General\\_Information\\_ApplicantsCH1.pdf](http://www.isaf.nato.int/images/stories/File/General_Information_ApplicantsCH1.pdf)