

Print Journalist Forward Media Team PRT

Post Number: IJC MDDFMT 0350

Application Closing Date: 29 February 2012

International Security Assistance Force (ISAF)

Location: **Kunduz**, Afghanistan

Post – Local Civilian Hire (LCH) Grade - 6

**** Only Afghan local nationals are eligible to apply for this post ****

Post Description:

The International Security Assistance Force (ISAF) Combined Joint Psychological Operations Task Force (CJPOTF) is the sole asset of Commander ISAF (COMISAF) to directly communicate to the local population via organic mass media. It forms the centre of gravity of the ISAF information effort towards the population within the ISAF Area of Operation (AOO). The CJPOTF's task is to influence and to inform specific target audiences approved by the NATO Allied Command (NAC) and explains COMISAF's mission and activities to a broad public. Furthermore it creates a supportive atmosphere for the conduct of military operations under the ISAF mandate. Forward Media Teams are to provide the media products of CJPOTF with news, stories, reports and photos from the provinces and the Provincial Reconstruction Teams (PRT) as well as atmospheric information about the target audience.

Principle Duties:

Responsible for assisting in compiling, editing and publishing of ISAF periodicals, especially the Sada-e Azadi Newspaper Supplements and other printed matter.

Researches and writes articles on a large variety of themes connected with ISAF's mission and general situation in Afghanistan.

Focus on topics relevant to the AFG population.

Performs other duties within Print Group as directed and required

Support FMT Leader and Radio Journalist with radio story production as required.

Support FMT Leader in production of reports / gather information for TAA/MMA including audience surveys, media monitoring, and polling.

Support FMT and ISAF periodicals with photo content as well.

Additional Duties:

The incumbent may be required to perform such other related duties as may be directed. If needed the personnel will be deployed within the ISAF AOO.

Essential Qualifications:

Professional/Experience:

Working experience as editor in a newspaper or magazine.

Working in an international environment.

Education/Training:

Higher Secondary

ADP Basic knowledge: MS OFFICE (Word, Power Point, Excel), SPSS, Internet and e-mail use..

Language:

English: Satisfactory to Good.

Dari: Very good

Pashto: Very good

NON SENSITIVE INFORMATION RELEASABLE TO THE PUBLIC

Note: Both oral and written work in this post and in the ISAF HQ is conducted in English.

Standard Automated Data Processing (ADP) Applications: Word and Graphic presentation at a working knowledge.

Desirable Qualifications:

Professional/Experience:

Worked in various editorial functions (news, information, programming) within newspaper or magazine.

Basic knowledge on still photography and handling digital cameras and sound recording.

Basic cultural expertise of target audiences in the theater of operations.

Sound knowledge on ADP-based lay-outting Adobe In-Design etc)

Knowledge off radio production techniques, including script writing, recording, editing.

Education/Training:

Not applicable.

Personal Attributes:

Reliable personality, capable to work autonomously.

Team Player.

Managerial Responsibilities:

Not applicable.

Professional Contacts:

Not applicable.

Contribution to Objectives:

Forward Media Teams produce all kind of media materials as well as collection of atmospheric in support of the ISAF mission.

Work Environment:

Field office environment in a military installation (possible harsh environment).

Taking the current situation in Afghanistan into an account, must be prepared to work under certain threat conditions.

The incumbent may be required to perform duties others parts of ISAF AOO.

Applications should be sent to vacancies@hq.isaf.nato.int

Additional Remarks:

Only applications from candidates meeting essential requirements will be taken into consideration.

The successful applicant is required to be proactive in fulfilling the pre-employment conditions. This includes medical examinations and successfully passing ISAF vetting process. An initial 12 month contract will be offered and contract extensions may be possible. Because of the dynamic environment, ISAF posts are under regular review and therefore post details and responsibilities, including contract duration and contractual grade may change during the contractual period.

Monthly salary of € 576.00

Monthly meal Allowance € 100.00 (paid on pro-rata basis)

If interested, please apply in accordance with the General Information for applicants provided through the following link:

<http://www.isaf.nato.int/images/stories/File/ISAF-Jobs/general%20docs/General%20Information%20for%20Applicants.doc>